**PERSONAL DOSSIER**



**SANDEEP NEGI**

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Bypass Road Dehradun Uttarakhand

**CAREER OBJECTIVE**

To work in a challenging environment and to excel in all assignment that I take up in my professional career, so as to make a meaningful contribution to the organization which can provide wide ranging exposure and sufficient responsibilities to further my skills and knowledge.

**WORK EXPERIENCE**

● Dpm Hyundai – Team Leader 2016 to 2020

● Jointec Education Solution Ltd – Business Development Manager 2015 to 2016

**Business Development & Operations –**

Achieving sales target as per productivity.

To device strategy for each and every prospective customer.

Establish and develop network of customers.

Conduct company events for brand awareness and lead generation.

Coordinate with internal departments for sustaining a smooth flow within the

Organisation.

Pro-actively develop innovative ideas to drive process, product and support

Improvements.

Problem solving and critical analysis.

Coordinate with the service delivery team to generate responses.

Process making for the organization and product documentation.

**ACADEMIC QUALIFICATION**

● Passed 10th from (KV Upper Camp, Dehradun) C.B.S.E. in 2006.

● Passed 12th from (KV Upper Camp, Dehradun) C.B.S.E. in 2008.

● Completed Graduation bachelor of commerce from Hemwati Nandan

Bahuguna Garhwal University.

● Completed M.B.A. (Master in Business Administration) in 2015 from Kalinga

University, Raipur Chhattisgarh.

**STRENGTH**

● Good Communication and inter personal skills.

● Ability to handle a Team. (Teamwork).

● Capacity of executing challenging assignments with right blend of

Dedication, Intelligence and Patience.

**COMPUTER PROFICIENCIES**

**●** Proficient in MS-Word, MS-Excel, MS- PowerPoint.

● Basic certificate course of MICROSOFT OFFICE.

**ACHIEVEMENT**

● Got certificate in General Knowledge test organized by (USOI).

● Participated in Regional Level Football Meet organized by KVS. in 2006.

● Member of College Cricket Team.

**PERSONAL DETAILS**

Father’s Name : Mr. Inder Singh

Date of Birth : 19th May 1989.

Language Known : English & Hindi

Marital Status : Single

Strength : Smart Worker, Positive Attitude.

Language known : Hindi, English

Date - Sandeep negi